



MINUTES
SPECIAL DDA BOARD MEETING
8:30 AM - Wednesday, February 16, 2022
Back Office Studio - 13 N. Washington St. / Virtual Hybrid

1. CALL TO ORDER

2. ROLL CALL

PATTON DOYLE (C)	P
YLONDIA PORTIS	A
KAYIA HINTON	A
ANDY FRENCH	P
DIETER OTTO	P
JEN EASTRIDGE	P
PAUL AJLOUNY	P
LOIS ALLEN RICHARDSON	A
BRANDON DENT	A
BRYAN FOLEY	P

3. AGENDA APPROVAL

Dieter Otto motioned to approve the agenda. Jen Eastridge supported the motion. Motion passed - unanimous.

4. APPROVAL OF MINUTES

Andy French motioned to approve the January 20, 2022 minutes and Dieter Otto supported the motion. Motion passed - unanimous.

5. PUBLIC COMMENT (3 MINUTES EACH)

Josiah Foster - from the publication Bridge Michigan introduced himself and stated he was excited to observe the meeting.

6. STAFF REPORT/FINANCIAL REPORT

City council met last night about the proposed amendments to the IGA. Staff was excited to report that the City capture from the DDA will go down from 35% to 20%. This means that the DDA will no longer receive the DDA police officer services.

New billboard is up in the N. Huron Lot.

Staff is ideating a social media marketing workshop/grant.

7. STANDING COMMITTEE REPORT

7.1. Operations and Finance Committee

Andy French gave an update about the committee meeting.

7.2. Ad Hoc Committee for Equitable Investment

The committee worked on equity and inclusion in the grant application process.

8. NEW BUSINESS

8.1. Restaurant Revitalization Fund Resolution

Staff has written a letter in support of the RRF to Congresswoman Debbie Dingell.

The board discussed adding individual member names to the signature of the letter.

Andy French motioned to approve the Restaurant Revitalization Fund Resolution as written and to send a letter of support for the Restaurant Revitalization Fund to Congresswoman Debbie Dingell. Bryan Foley supported the motion. Motion passed - unanimous.

8.2. 5 N Hamilton Redevelopment Liquor License

Staff spoke about the applicants plans to reactivate the vacant space at 5 N. Hamilton.

Redevelopment Liquor Licenses have become more difficult to obtain through the state. It's held up 101 W. Michigan in its opening date.

Bryan Foley relayed that the applicant is using all local contractors for his project.

Andy French motioned to approve the Redevelopment Liquor License at 5 N. Hamilton St. and Dieter Otto Supported the motion. Motion passed- unanimous.

8.3. Proposed IGA Revisions IGA Amendments

Proposed IGA Revisions and amendments in the packet. Changes have been made at the last City Council meeting. The City will remove Police Officer services, and RAC lot plowing - both of which were services the DDA was not receiving.

The City will capture 20% of TIF for pedestrian trash receptacle service and holiday decorations.

There will be a lot of savings from the services not included in the new contract. There are creative ways the DDA can use these funds for public safety.

This is a good deal until the College of business sells.

Patton Doyle recognized that there is little grounds to negotiate.

There is a possibility for future amendments.

Dieter Otto motioned to approve Proposed IGA Revisions and amendments as written, and Jen Eastridge supported the motion. Motion passed - unanimous.

8.4. FY 2022/2023 Budget as Recommended by Operations and Finance Committee

Staff gave a recap of the committee recommendations.

This is easy to amend. We will have to amend the budget because of the IGA changes that have happened.

The Downtown bond has two more years. Staff is hoping to pay it off with the RAC sale.

Downtown Dumpsters have less spent on cleanups in the last 6 months.

Depot town is stable

Added miscellaneous wages as a placeholder in the budget.

Andy French motioned to approve the FY 2022/2023 budget with the amendment that the RAC parking permit revenue is removed from the budget, and the change in the IGA is reflected. Jen Eastridge supported the motion. Motion passed - unanimous.

8.5. Michigan Main Street Training for Prospective Communities

80% of the board is required to sign up for the MMS training to move forward with the program.

8.6. City of Ypsilanti/YDDA - Administrative Services Contract Renewal YDDA and City of Ypsilanti

Admin services renewal - 2.5% increase cost of living.

DDA executive committee should have a role in hiring a director.

If staff leaves, the DDA is not to pay for services not received.

Andy French motioned to approve the administrative services contract renewal with discussed changes reflected in the packet. A friendly amendment was offered by Patton Doyle to adjust missing verbiage in the document. Andy French accepted the friendly amendment, and Bryan Foley supported the motion. Motion passed - unanimous.

9. PROPOSED BUSINESS - none.

10. AUDIENCE PARTICIPATION- none.

11. ADJOURNMENT

Motion to adjourn at 9:25am by Jen Eastridge, supported by Dieter Otto. Motion passed - unanimous.