

**City of Ypsilanti**  
**Downtown Development Authority**

**Board of Directors Meeting**  
**Thursday, May 17, 2018 – 8:30 a.m.**

**\*NOTE MEETING LOCATION CHANGE\***

**Ann Arbor Area Convention and Visitors Bureau Ypsilanti Office**  
**106 W. Michigan Ave**

**Agenda**

The **Mission** of the Ypsilanti Downtown Development Authority (YDDA) is to undertake district-wide improvements that have the greatest impact in strengthening the downtown areas and attracting new business. The primary goal of the YDDA is to implement positive economic, physical, aesthetic, and community changes in each of our four districts.

**I. Call to Order**

**II. Roll Call**

Amanda Edmonds	P	A	Jelani McGadney	P	A
Jessica French	P	A	Andrew O’Neal	P	A
Adam Gainsley	P	A	Diana Wong	P	A
Martha Cleary	P	A	Mark Teachout (C)	P	A
Ben Harrington	P	A	Dieter Otto	P	A

**III. Introductions**

**IV. Approval of Agenda (X)\***

**V. Approval of April 19, 2018 Minutes (X)\***

**VI. Audience Participation (3 minutes each)**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**VII. Staff Report/Financial Report (X)**

**VIII. Standing Committee Reports**

- **Operations and Finance Committee (X)\***

**IX. Old Business**

**X. New Business**

- DDA Board Gathering Discussion
- MEDC Grant Opportunity Discussion

**XI. Proposed Business**

**XII. Staff Updates**

**XIII. Announcements/Comments**

**XIV. Public Participation**

**XV. Next Meeting: June 21, 2018 8:30 a.m., SPARK East, 215 W. Michigan Ave.**

Key: (\*) = items requiring Board action (X) = documents attached in board packet

**City of Ypsilanti  
Downtown Development Authority**

**Board of Directors Meeting  
Thursday, April 19, 2018 – 8:30 a.m.  
SPARK East  
76 North Huron St  
Agenda**

The **Mission** of the Ypsilanti Downtown Development Authority (YDDA) is to undertake district-wide improvements that have the greatest impact in strengthening the downtown areas and attracting new business. The primary goal of the YDDA is to implement positive economic, physical, aesthetic, and community changes in each of our four districts.

**I. Call to Order**

**II. Roll Call**

Amanda Edmonds	P	Jelani McGadney	P
Jessica French	P	Andrew O’Neal	P
Adam Gainsley	P	Diana Wong	A
Martha Cleary	P	Mark Teachout (C)	P
Ben Harrington	P	Dieter Otto	P

**III. Introductions**

**Dan and Mark on behalf of Pearl Street Ventures  
John Weiss on behalf of Rutherford Pool**

**IV. Approval of Agenda (X)\***

Adam Gainsley motioned to approve the agenda and Martha Cleary supported the motion. The committee approved the agenda.

**V. Approval of March 15, 2018 Minutes (X)\***

Dieter Otto motioned to approve the March 15th meeting notes and Martha Cleary supported the motion.

**VI. Audience Participation (3 minutes each)**

n/a

**VII. Staff Report/Financial Report (X)**

Joe Meyers updated board about the staff report and the financial reports

**VIII. Presentations**

- Rutherford Pool –  
John Weiss requested support for removing the recycling center from Frog Island park area. This helps the Rutherford Pool’s grant efforts.

**IX. Standing Committee Reports**

- **Operations and Finance Committee (X)\***
  - Redevelopment Liquor License – 209 Pearl

- The board yields questions
  - Adam Gainsley moves to pass resolution recommending approval for liquor license at 209 Pearl to council. Ben Harrington supports the motion.
  - Motion passed-- unanimous.
- Budget Amendment (X)\*
    - Discussion ensues about buying property from the city outside of the district
    - The board requested additional information on if the could DDA fundraise for properties outside of the district?
    - Mark Teachout speaks about budgeting water tower decoration.
    - Discussion ensued over amending the expenses by district.

**RESOLUTION TO RESET THE DIVISION OF UNIVERSAL DDA EXPENSES BASED ON REVENUES**

The following preamble and resolution were offered by Member Adam Gainsley, and supported by Member Jessica French.

WHEREAS, one of the Ypsilanti DDA Board’s guiding principles and primary responsibilities is to support the long term financial planning for the YDDA; and

WHEREAS, this includes ensuring that the YDDA submits an annual budget that allows for the DDA to continue its ongoing mission through various programs and projects while also promoting financially sound practices that maintain our financial solvency; and

WHEREAS, at the April 19, 2018 YDDA Board meeting the Board approved a two-year budget for the 2018-19 and 2019-20 fiscal years; and

WHEREAS, the YDDA Board and staff perform an annual budget review of the next fiscal year’s budget and amend as necessary to address expected expenses for projects and programming; and

WHEREAS, since 2017 YDDA’s annual budget set the breakdown of universal DDA expenses, not specific to only one district (staffing, rent, bookkeeping, police support, etc.) at 69% Downtown, 26% Depot Town, and 5% W. Cross for TIF expenses and Operations Expenses are set at 66% Downtown, 16% Depot Town, and 18% W. Cross ; and

WHEREAS, based on the 2018/19 fiscal year budget projections the revenue by districts are now 65% Downtown, 15% Depot Town, and 20% W. Cross for operations expenses and 55% Downtown, 23% Depot Town, and 22% W. Cross for TIF Expenses;

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. the YDDA adjust all of the 2018/19 and 2019/20 fiscal year budget line items that are not directed to a specific district be distributed more equitably based on projected revenues of the 2018/19 fiscal year.
2. that these budget line items in 2018/19 and 2019/20 be earmarked by the districts as follows; 55% Downtown, 23% Depot Town, and 22% W. Cross for TIF Expenses (see amended budget)

3. that these budget line items in 2018/19 and 2019/20 be earmarked by the districts as follows; 65% Downtown, 15% Depot Town, and 20% W. Cross for Operating Expenses (see amended budget)
4. that each fiscal year's budget be appropriately adjusted moving forward based on the revenues by district of the most recent closed fiscal year to represent the equitable division of expenses by district.
5. all resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are and the same hereby are rescinded.

AYES: Jessica French, Adam Gainsley, Martha Cleary, Ben Harrington, Andrew O'Neal, Mark Teachout, Dieter Otto, Amanda Edmonds, Jelani McGadney

NAYS: None

ABSTAINED: None

YES: 9 NO: ABSENT: 1 VOTE: Passed

Motion by Adam Gainsley, supported by Jessica French, to approve the FY 18/19 and 19/20 Budget as presented. Motion carried – Unanimous.

**X. Old Business**

**XI. New Business**

- DDA Board Gathering

Staff spoke on the gathering on April 27 at RAC and encouraged all to attend.

**XII. Proposed Business**

**XIII. Staff Updates**

**XIV. Announcements/Comments**

Andrew O'Neil has a new business in his building – Do Better Here

Discussion about the Summer 18 intern program

Discussion ensued about changing patio application process.

Mark is doing a pop up record store at Cream and Crumb on April 20.

**XV. Public Participation**

**XVI. Next Meeting: The Washtenaw County Convention and Visitors Center 106 W. Michigan Ave on May 17, 2018 at 8:30 am.**

Key: (\*) = items requiring Board action (X) = documents attached in board packet

**City of Ypsilanti**  
**Downtown Development Authority**  
**Operations and Finance Committee Meeting**  
**Wednesday May 9, 2018 – 8:30 a.m.**  
**SPARK East**  
**215 W. Michigan Ave.**

**Agenda**

**I. Call to Order**

**II. Roll Call**

Adam Gainsley	P	Ben Harrington (C)	P
Diana Wong	P	Ruth Ann Jamnick	A
Steve La Chance	A		

**III. Introductions:**

**IV. Approval of Agenda (X)\***

- Adam Gainsley motioned to approve the agenda and Diana Wong supported the motion. The committee approved the agenda. Motion Carried.

**V. Approval April 11, 2018 Minutes (X)\***

- Adam Gainsley motioned to approve the April 11, 2018 meeting notes and Diana Wong supported the motion. Motion carried.

**VI. Audience Participation:**

**VII. Old Business:**

**VIII. New Business**

**RAC Parking-** Joe Meyers informed the committee that permit holders were upset about lack of parking space in their a the RAC Parking lot which they pay for. DDA Staff put warnings on non-permitted cars.

Emily Tuesday and Bill Kinley attend meeting to discuss DDA parking lot at Riverside Arts Center

Bill Kinley spoke on the history of the DDA and RAC .

RAC has been paying for maintenance of lot- tree trimming and plowing.

RAC wants to work on solution- they fear that enforcing the DDA lot will lose RAC attendants.

RAC requests for credit for work performed against the parking permits.

Ben Harrington asks RAC to stop paying for maintenance and send DDA staff the invoice.

RAC estimates maintenance for lot is 5,000 annually.

Adam Gainsley asks DDA Staff to create long term budget on the lot.

DDA staff will get quotes from contractors for bush trimming and lot improvements and come up with a proposal

**Reserve fund recommendation**

We need to focus on depot town and west cross.

Meeting exceeded time constraints, and committee was unable to address this business.

**VIII. Proposed Business:** N/A

**IX. Announcements/Comments:** N/A

**X. Public Participation:**

**XI. Next Meeting:** June 13th, 8:30 am at SPARK East

Key: (\*) = items requiring Board action (X) = documents attached in board packet

May 2018 Expenses

	AMOUNT	W. CROSS	DEPOT TOWN
Printing Plus	\$50.00		\$50.00
Ypsilanti District Library	\$2,500.00	\$125.00	\$650.00
Leisa Thompson	\$1,000.00	\$180.00	\$160.00
Joe Meyers	\$167.05	\$8.35	\$43.44
Joe Meyers	\$102.52	\$5.14	\$26.73
Congdons	\$31.71	\$20.80	\$2.34
YCUA	\$46.38		
Timothy Doyle	\$7,500.00		
Mohamed Fayed	\$3,500.00		
Michael Ploof	\$3,330.00		
Human Electric Hybrids	\$3,450.00		
WH Canon	\$250.00		
WH Canon	\$250.00		
WH Canon	\$250.00		
Republic Services	\$1,785.66		
Republic Services	\$1,737.26		
WH Canon	\$1,958.57	274.2	332.96
Total	\$27,909.15	\$613.49	\$1,265.47



DOWNTOWN	LINE ITEM	DESCRIPTION
	Printing and Publishing	Parking Signs
\$1,725.00	TIF Projects	Sponsorship
\$660.00	Printing and Publishing	Website
\$115.26	TIF Projects	DDA Meet and Greet
\$70.65	TIF Projects	DDA Meet and Greet
\$8.57	Office Supplies	Office Supplies
\$46.38	Irrigation System	Downtown Sprinkler
\$7,500.00	Façade/Buiding Improv Grant	Decode Detroit
\$3,500.00	Façade/Buiding Improv Grant	Sizzles
\$3,330.00	Façade/Buiding Improv Grant	Tinker Tech
\$3,450.00	Façade/Buiding Improv Grant	HEH
\$250.00	Streetscape	Downtown parking lots
\$250.00	Streetscape	Downtown parking lots
\$250.00	Streetscape	Downtown parking lots
\$1,785.66	Waste Management	4/01-4/30
\$1,737.26	Waste Management	5/1-5-30
\$1,351.41	Streetscape	May Streetscape
\$26,030.19		

**W. Cross St. Revenue Expenses Report**

<b>5/17/2018</b>							
<u>Revenues</u>		<u>Budgeted</u>		<u>YTD</u>		<u>Budget Remaining</u>	<u>% Collected</u>
Operating Millage (1.8282)		7,560		7,754		-194	103%
TIFA		15,604		16,033		-429	103%
<u>Total</u>		23,164		23,786		-622	103%
<u>Expenses</u>		<u>Budgeted</u>		<u>YTD</u>		<u>Budget Remaining</u>	<u>% Incurred</u>
Operating Costs		6,313		1,231		5,082	20%
TIFA Expenses		18,636		6,905		11,731	37%
<u>Total</u>		24,949		8,136		16,813	33%
<u>Revenues Over (Under) Expenses</u>		-1,785		15,650			
Fund Balance as of FYE June 2017*		129,793					
Projected Appropriation for FYE June 2018		-1,785					
Projected Fund Balance June 2018		128,008					
*both TIF and Operating Reserves							
Unpaid Liabilities Not In Fund Balance		2,500					
511 W. Cross Façade		2,500					

### Depot Town Revenue Expenses Report

<b>5/17/2018</b>							
<u>Revenues</u>		<u>Budgeted</u>		<u>YTD</u>		<u>Budget Remaining</u>	<u>% Collected</u>
Operating Millage (1.8282)		7,135		6,756		379	95%
TIFA		92,743		90,130		2,613	97%
<u>Total</u>		99,878		96,886		2,992	3%
<u>Expenses</u>		<u>Budgeted</u>		<u>YTD</u>		<u>Budget Remaining</u>	<u>% Incurred</u>
Operating Costs		6,632		1,865		4,767	28%
TIFA Expenses		72,952		32,566		40,386	45%
<u>Total</u>		79,584		34,431		45,153	43%
<u>Revenues Over (Under) Expenses</u>		20,294		62,455			
Fund Balance as of FYE June 2017*		125,065					
Projected Appropriation for FYE June 2018		20,294					
Projected Fund Balance June 2018		145,359					
*both TIF and Operating Reserves							
Unpaid Liabilities Not In Fund Balance		5,000					
Ypsi Food Coop Rehab		5,000					

### Downtown Revenue Expenses Report

<b>5/17/2018</b>							
<u>Revenues</u>		<u>Budgeted</u>		<u>YTD</u>		<u>Budget Remaining</u>	<u>% Collected</u>
Operating Millage (1.8282)		34,572		31,733		2,839	92%
TIFA		283,173		256,889		26,284	91%
<u>Total</u>		317,745		288,622		29,123	91%
<u>Expenses</u>		<u>Budgeted</u>		<u>YTD</u>		<u>Budget Remaining</u>	<u>% Incurred</u>
Operating Costs		30,242		10,174		20,068	34%
TIFA Expenses		261,647		118,370		143,277	45%
<u>Total</u>		291,889		128,544		163,345	44%
<u>Revenues Over (Under) Expenses</u>		25,856		160,078			
Fund Balance as of FYE June 2017*		93,040					
Projected Appropriation for FYE June 2018		25,856					
Projected Fund Balance June 2018		118,896					
*both TIF and Operating Reserves							
Unpaid Liabilities Not In Fund Balance		0					

**YDDA Revenue and Expense Report**

<b>5/17/2018</b>								<b>92% of year completed</b>
<u>Revenues</u>		<u>Budgeted</u>		<u>YTD</u>		<u>Budget Remaining</u>		<u>% Collected</u>
Operating Millage (1.8282)		49,267		46,244		3,023		94%
TIFA		391,520		363,051		28,469		93%
<u>Total</u>		440,787		409,295		31,492		93%
<u>Expenses</u>		<u>Budgeted</u>		<u>YTD</u>		<u>Budget Remaining</u>		<u>% Incurred</u>
Operating Costs		43,187		13,270		29,917		31%
TIFA Expenses		353,235		157,842		195,393		45%
<u>Total</u>		396,422		171,111		225,311		43%
<u>Revenues Over (Under) Expenses</u>		44,365		238,184				
Fund Balance as of FYE June 2017*		347,898						
Projected Appropriation for FYE June 2018		44,365						
Projected Fund Balance June 2018		392,263						
*both TIF and Operating Reserves								
Unpaid Liabilities Not In Fund Balance		7,500						
Downtown		0						
Depot Town		5,000						
West Cross		2,500						



CITY OF YPSILANTI  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2018

275-DEPOT TOWN DDA

% OF YEAR COMPLETED: 91.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY REVENUE	YEAR-TO-DATE REVENUE	BUDGET REMAINING	BUDGET % REMAINING
DTDA W CROSS OPER - 18%						
=====						
REVENUES						
275-4-7270-402-00 CURRENT PROPERTY TAXES	7,115	7,115	0.00	7,013.28	101.72	1.43
275-4-7270-402-05 PERSONAL PROP TAX REIMBURSE	0	0	0.00	0.00	0.00	0.00
275-4-7270-420-01 DELINQUENT PROPERTY TAXES	20	20	0.00	22.81 (	2.81)	14.05-
275-4-7270-445-02 INTEREST ON CURRENT TAXES	20	20	0.00	3.14	16.86	84.30
275-4-7270-445-05 INTEREST ON DELINQUENT TAXES	0	0	0.00	1.11 (	1.11)	0.00
275-4-7270-664-00 INTEREST EARNINGS	405	405	0.00	713.61 (	308.61)	76.20-
275-4-7270-694-01 MISCELLANEOUS REVENUE	0	0	0.00	0.00	0.00	0.00
275-4-7270-699-94 APPROPRIATION FUND BALANCE	0	0	0.00	0.00	0.00	0.00
TOTAL REVENUES	7,560	7,560	0.00	7,753.95 (	193.95)	2.57-
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TOTAL DTDA W CROSS OPER - 18%	7,560	7,560	0.00	7,753.95 (	193.95)	2.57-
DTDA W CROSS TIF - 5%						
=====						
REVENUES						
275-4-7271-410-00 TIFA REIMBURSMNT PA86 SECT 17	4,943	4,943	0.00	5,514.28 (	571.28)	11.56-
275-4-7271-439-02 CURRENT TIFA TAXES-WEST CROSS	10,661	10,661	0.00	10,518.25	142.75	1.34
275-4-7271-439-05 PERSONAL PROP TIF REIMBURSE	0	0	0.00	0.00	0.00	0.00
275-4-7271-573-00 LOCAL COMMUNITY STABILIZATION	0	0	0.00	0.00	0.00	0.00
275-4-7271-674-43 WASH CO. BLDG REHAB/FACADE	0	0	0.00	0.00	0.00	0.00
275-4-7271-699-91 APPROP.-FB	0	0	0.00	0.00	0.00	0.00
275-4-7271-699-92 APPROPRIATION FUND BALANCE-TIF	3,032	3,032	0.00	0.00	3,032.00	100.00
TOTAL REVENUES	18,636	18,636	0.00	16,032.53	2,603.47	13.97
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TOTAL DTDA W CROSS TIF - 5%	18,636	18,636	0.00	16,032.53	2,603.47	13.97
DTDA E CROSS OPER. - 16%						
=====						
REVENUES						
275-4-7290-402-00 CURRENT PROPERTY TAXES	6,710	6,710	0.00	5,537.04	1,172.96	17.48
275-4-7290-402-05 PERSONAL PROP TX REIMBURSE	0	0	0.00	0.00	0.00	0.00
275-4-7290-420-01 DELINQUENT PROPERTY TAXES	0	0	0.00	0.00	0.00	0.00
275-4-7290-440-02 OPRA REIMBURSEMENT-DEPOT TOWN	0	0	0.00	0.00	0.00	0.00
275-4-7290-445-02 INTEREST ON CURRENT TAXES	20	20	0.00	5.69	14.31	71.55
275-4-7290-445-05 INTEREST ON DELINQUENT TAXES	0	0	0.00	0.00	0.00	0.00
275-4-7290-664-00 INTEREST EARNINGS	405	405	0.00	713.61 (	308.61)	76.20-
275-4-7290-694-01 MISCELLANEOUS REVENUE	0	0	250.00	500.00 (	500.00)	0.00
275-4-7290-699-91 APPROPRIATIONS FUND BALANCE	0	0	0.00	0.00	0.00	0.00
TOTAL REVENUES	7,135	7,135	250.00	6,756.34	378.66	5.31
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TOTAL DTDA E CROSS OPER. - 16%	7,135	7,135	250.00	6,756.34	378.66	5.31





CITY OF YPSILANTI  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2018

275-DEPOT TOWN DDA

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	BUDGET REMAINING	BUDGET % REMAINING
DTDA W CROSS OPER - 18%						
=====						
EXPENDITURES						
275-7-7270-714-05 SOCIAL SECURITY & MEDICARE	0	0	0.00	0.00	0.00	0.00
275-7-7270-728-00 OFFICE SUPPLIES	223	223	0.00	23.58	199.42	89.43
275-7-7270-730-00 POSTAGE	36	36	0.00	0.00	36.00	100.00
275-7-7270-757-00 OPERATING SUPPLIES	86	86	0.00	25.00	61.00	70.93
275-7-7270-775-01 REPAIR AND MAINTENANCE SUPPLY	0	0	0.00	0.00	0.00	0.00
275-7-7270-807-00 AUDIT FEES	442	442	0.00	113.73	328.27	74.27
275-7-7270-818-00 CONTRACTUAL SERVICES	3,533	3,533	0.00	0.00	3,533.00	100.00
275-7-7270-822-10 GENERAL LIABILITY	90	90	0.00	0.00	90.00	100.00
275-7-7270-826-10 LEGAL SERVICES	738	738	0.00	0.00	738.00	100.00
275-7-7270-853-00 TELEPHONE	165	165	0.00	15.93	149.07	90.35
275-7-7270-864-01 CONFERENCES AND WORKSHOPS	184	184	0.00	131.96	52.04	28.28
275-7-7270-900-00 PRINTING AND PUBLISHING	440	440	3.60	219.60	220.40	50.09
275-7-7270-940-00 RENT	180	180	54.00	594.00	(414.00)	230.00-
275-7-7270-957-00 BOOKS AND MAGAZINES	27	27	0.00	0.00	27.00	100.00
275-7-7270-958-00 MEMBERSHIPS AND DUES	169	169	0.00	107.28	61.72	36.52
275-7-7270-962-53 MTT - SETTLEMENT	0	0	0.00	0.00	0.00	0.00
275-7-7270-999-00 TRANSFER OUT 413	0	0	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	6,313	6,313	57.60	1,231.08	5,081.92	80.50
TOTAL DTDA W CROSS OPER - 18%	6,313	6,313	57.60	1,231.08	5,081.92	80.50

DTDA W CROSS TIF - 5%

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EXPENDITURES						
275-7-7271-706-00 PERMANENT WAGES-SALARIES	0	0	0.00	0.00	0.00	0.00
275-7-7271-706-07 PERMANENT WAGES-POLICE PATROL	0	0	0.00	0.00	0.00	0.00
275-7-7271-706-10 PART TIME WAGES	0	0	0.00	0.00	0.00	0.00
275-7-7271-707-00 TEMPORARY WAGES	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-01 UNEMPLOYMENT	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-02 WORKERS COMPENSATION	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-05 SOCIAL SECURITY & MEDICARE	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-06 SELF INSURED HEALTHCARE TAX	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-07 EE SHARE - HEALTH CARE PREMIUM	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-08 HEALTH CARE COSTS - BLUE CROSS	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-09 2% OF BASE SALARY DEDUCTIONS	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-10 BASIC CLAIMS	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-11 VACATION AND SICK LIABILITY	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-12 BASIC FEES	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-13 EHIM WRAP CLAIMS	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-14 EHIM WRAP FEES	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-15 EHIM SCRIPTS	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-16 HEALTH CARE WAIVERS	0	0	0.00	0.00	0.00	0.00

CITY OF YPSILANTI  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2018

275-DEPOT TOWN DDA

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	BUDGET REMAINING	BUDGET % REMAINING
275-7-7271-714-17 DENTAL	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-18 OPTICAL	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-19 LIFE INSURANCE	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-22 LONG TERM DISABILITY	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-23 TELEPHONE REIMBURSEMENT	0	0	0.00	0.00	0.00	0.00
275-7-7271-714-24 HEALTH CARE SAVINGS PLAN	0	0	0.00	0.00	0.00	0.00
275-7-7271-818-00 CONTRACTUAL SERVICES	0	0	0.00	261.09 (	261.09)	0.00
275-7-7271-818-01 CONTRACT WITH CITY 35%	3,731	3,731	0.00	0.00	3,731.00	100.00
275-7-7271-818-02 ADMIN CONTRACT-CITY	2,900	2,900	241.67	2,658.37	241.63	8.33
275-7-7271-820-00 TIF - WEST CROSS DEV AREA	3,000	3,000	125.00	3,413.65 (	413.65)	13.79-
275-7-7271-820-02 STREETScape MAINTENANCE	3,255	3,255	274.20	2,874.10	380.90	11.70
275-7-7271-820-04 SEASONAL PLANTING	350	350	0.00	0.00	350.00	100.00
275-7-7271-820-05 PEDESTRIAN TRASH COLLECTION	0	0	0.00	0.00	0.00	0.00
275-7-7271-820-06 HOLIDAY LIGHTING & MAINTENANCE	0	0	0.00	0.00	0.00	0.00
275-7-7271-820-07 PUBLIC RELATION CAMPAIGN	0	0	0.00	0.00	0.00	0.00
275-7-7271-820-08 WAYFINDING CITYWIDE	0	0	0.00	0.00	0.00	0.00
275-7-7271-920-00 UTILITIES-DTE ELECTRICAL BILL	0	0	0.00	0.00	0.00	0.00
275-7-7271-920-01 DTE LIGHT FIXTURE STOCKING	0	0	0.00	0.00	0.00	0.00
275-7-7271-965-04 LIBRARY PARK CONTRIBUTION	0	0	0.00	0.00	0.00	0.00
275-7-7271-965-05 SPECIAL EVENT CONTRIBUTION	400	400	0.00	0.00	400.00	100.00
275-7-7271-965-06 FACADE PROG. CONT TO BLD-TIF	0	0	0.00 (	2,302.00)	2,302.00	0.00
275-7-7271-965-10 AA SPARK CONTRIBUTION	0	0	0.00	0.00	0.00	0.00
275-7-7271-971-27 BUILDING REHAB	5,000	5,000	0.00	0.00	5,000.00	100.00
275-7-7271-999-03 TRANSFER OUT(202)CROSS ST	0	0	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	18,636	18,636	640.87	6,905.21	11,730.79	62.95

TOTAL DTDA W CROSS TIF - 5%	18,636	18,636	640.87	6,905.21	11,730.79	62.95
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DTDA E CROSS OPER. - 16%

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EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	BUDGET REMAINING	BUDGET % REMAINING
275-7-7290-714-05 SOCIAL SECURITY & MEDICARE	0	0	0.00	0.00	0.00	0.00
275-7-7290-728-00 OFFICE SUPPLIES	198	198	0.00	20.97	177.03	89.41
275-7-7290-730-00 POSTAGE	32	32	0.00	0.00	32.00	100.00
275-7-7290-757-00 OPERATING SUPPLIES	76	76	0.00	130.00 (	54.00)	71.05-
275-7-7290-775-01 REPAIR AND MAINTENANCE SUPPLY	0	0	0.00	0.00	0.00	0.00
275-7-7290-807-00 AUDIT FEES	640	640	0.00	589.97	50.03	7.82
275-7-7290-818-00 CONTRACTUAL SERVICES	3,140	3,140	0.00	0.00	3,140.00	100.00
275-7-7290-822-10 GENERAL LIABILITY	80	80	0.00	0.00	80.00	100.00
275-7-7290-826-10 LEGAL SERVICES	656	656	0.00	0.00	656.00	100.00
275-7-7290-853-00 TELEPHONE	146	146	0.00	82.81	63.19	43.28
275-7-7290-864-01 CONFERENCES AND WORKSHOPS	163	163	0.00	105.92	57.08	35.02
275-7-7290-900-00 PRINTING AND PUBLISHING	391	391	53.20	298.20	92.80	23.73
275-7-7290-940-00 RENT	936	936	48.00	528.00	408.00	43.59
275-7-7290-957-00 BOOK MAGAZINES AND PERIODAL	24	24	0.00	0.00	24.00	100.00
275-7-7290-958-00 MEMBERSHIPS AND DUES	150	150	0.00	108.79	41.21	27.47
275-7-7290-962-55 WASHTENAW COUNTY CHARGE BACK	0	0	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	6,632	6,632	101.20	1,864.66	4,767.34	71.88

CITY OF YPSILANTI  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2018

275-DEPOT TOWN DDA

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	BUDGET REMAINING	BUDGET % REMAINING
TOTAL DTDA E CROSS OPER. - 16%	6,632	6,632	101.20	1,864.66	4,767.34	71.88
DTDA E CROSS TIF - 26%						
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EXPENDITURES						
275-7-7291-706-00 PERMANENT WAGES - SALARIES	0	0	0.00	0.00	0.00	0.00
275-7-7291-706-07 PERMANENT WAGES-POLICE PATROL	0	0	0.00	0.00	0.00	0.00
275-7-7291-706-10 PART TIME WAGES	0	0	0.00	0.00	0.00	0.00
275-7-7291-707-00 TEMPORARY WAGES	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-01 UNEMPLOYMENT	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-02 WORKER'S COMPENSATION	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-05 SOCIAL SECURITY & MEDICARE	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-06 SELF INSURED HEALTHCARE TAX	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-07 EE SHARE - HEALTH CARE PREMIUM	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-08 HEALTH CARE COSTS - BLUE CROSS	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-09 2% OF BASE SALARY DEDUCTIONS	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-10 BASIC CLAIMS	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-11 VACATION AND SICK LIABILITY	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-12 BASIC FEES	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-13 EHIM WRAP CLAIMS	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-14 EHIM WRAP FEES	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-15 EHIM SCRIPTS	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-16 HEALTH CARE WAIVERS	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-17 DENTAL	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-18 OPTICAL	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-19 LIFE INSURANCE	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-22 LONG TERM DISABILITY	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-23 TELEPHONE REIMBURSEMENT	0	0	0.00	0.00	0.00	0.00
275-7-7291-714-24 HEALTH CARE SAVINGS PLAN	0	0	0.00	0.00	0.00	0.00
275-7-7291-818-00 CONTRACTUAL SERVICES	0	0	0.00	101.82 (	101.82)	0.00
275-7-7291-818-01 CONTRACT WITH CITY 35%	30,137	30,137	0.00	0.00	30,137.45	100.00
275-7-7291-818-02 ADMIN CONTRACT-CITY	15,080	15,080	1,256.67	13,823.37	1,256.63	8.33
275-7-7291-820-02 STREETScape MAINTENANCE	4,378	4,378	332.96	1,909.82	2,468.18	56.38
275-7-7291-820-04 SEASONAL PLANTING	425	425	0.00	183.99	241.01	56.71
275-7-7291-820-05 PEDESTRIAL TRASH COLLECTION	0	0	0.00	0.00	0.00	0.00
275-7-7291-820-06 HOLIDAY LIGHTING & MAINTENANCE	900	900	0.00	3,360.00 (	2,460.00)	273.33-
275-7-7291-820-07 PUBLIC RELATIONS CAMPAIGN	0	0	0.00	0.00	0.00	0.00
275-7-7291-820-08 WAYFINDING CITYWIDE	0	0	0.00	0.00	0.00	0.00
275-7-7291-920-00 UTILITIES-DTE ELECTRIC BILL	0	0	0.00	0.00	0.00	0.00
275-7-7291-940-01 RAIL FENCE LEASE	0	0	0.00	0.00	0.00	0.00
275-7-7291-955-00 MISCELLANEOUS EXPENSE	0	0	0.00	0.00	0.00	0.00
275-7-7291-965-04 LIBRARY PARK CONTRIBUTION	0	0	0.00	0.00	0.00	0.00
275-7-7291-965-05 SPECIAL EVENT CONTRIBUTION	400	400	0.00	0.00	400.00	100.00
275-7-7291-965-06 FACADE PROG. CONT TO BLD-TIF	5,000	5,000	0.00	4,250.00	750.00	15.00
275-7-7291-965-10 AA SPARK CONTRIBUTION	0	0	0.00	0.00	0.00	0.00
275-7-7291-965-26 E CROSS REPAVING	0	0	0.00	0.00	0.00	0.00
275-7-7291-971-27 BUILDING REHAB	5,000	5,000	0.00	5,000.00	0.00	0.00

CITY OF YPSILANTI  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2018

275-DEPOT TOWN DDA

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	BUDGET REMAINING	BUDGET % REMAININGG
275-7-7291-974-01 TIF PROJECTS	5,000	5,000	650.00	3,937.44	1,062.56	21.25
275-7-7291-991-00 PRINCIPAL ENDS 12/28/2015	0	0	0.00	0.00	0.00	0.00
275-7-7291-995-00 INTEREST	0	0	0.00	0.00	0.00	0.00
275-7-7291-999-03 TRANSFER OUT(202)CROSS ST ENH	0	0	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	66,320	66,320	2,239.63	32,566.44	33,754.01	50.90
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TOTAL DTDA E CROSS TIF - 26%	66,320	66,320	2,239.63	32,566.44	33,754.01	50.90
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TOTAL EXPENDITURES	97,901	97,901	3,039.30	42,567.39	55,334.06	56.52
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REVENUES OVER/(UNDER) EXPENDITURES	28,173	28,173 (	2,789.30)	78,105.42 (	49,932.87)	177.24-



CITY OF YPSILANTI  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2018

413-DOWNTOWN DEV AUTH

% OF YEAR COMPLETED: 91.67

REVENUES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY REVENUE	YEAR-TO-DATE REVENUE	BUDGET REMAINING	BUDGET % REMAINING
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DOWNTOWN DDA OPER. 66%  
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REVENUES						
413-4-7230-402-00 CURRENT PROPERTY TAXES	27,719	27,719	0.00	23,870.90	3,848.10	13.88
413-4-7230-402-05 PERSONAL PROP TAX REIMBURSE	0	0	0.00	0.00	0.00	0.00
413-4-7230-420-01 DELINQUENT PROPERTY TAXES	100	100	0.00	16.68	83.32	83.32
413-4-7230-440-01 OPRA REIMB-200,206 MI AVE	0	0	0.00	0.00	0.00	0.00
413-4-7230-440-03 OPRA REIMB-211, 213, 215 MI AV	0	0	0.00	0.00	0.00	0.00
413-4-7230-445-02 INTEREST ON CURRENT TAXES	50	50	0.00	29.17	20.83	41.66
413-4-7230-445-05 INTEREST ON DELINQUENT TAXES	5	5	0.00	1.06	3.94	78.80
413-4-7230-462-01 DOWNTOWN PARKING PERMITS	0	0	825.00	825.00 (	825.00)	0.00
413-4-7230-664-00 INTEREST EARNINGS	1,000	1,000	0.00	425.50	574.50	57.45
413-4-7230-694-01 MISCELLANEOUS REVENUE	5,500	5,500	0.00	6,565.00 (	1,065.00)	19.36-
413-4-7230-699-00 TRANSFER FROM DEPOT TOWN	0	0	0.00	0.00	0.00	0.00
TOTAL REVENUES	34,374	34,374	825.00	31,733.31	2,640.69	7.68

TOTAL DOWNTOWN DDA OPER. 66%	34,374	34,374	825.00	31,733.31	2,640.69	7.68
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DOWNTOWN DA TIF 69%  
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REVENUES						
413-4-7231-410-00 TIFA REIMBURSMNT PA86 SECT 17	22,405	22,405	0.00	10,704.44	11,700.56	52.22
413-4-7231-439-01 CURRENT TIFA TAXES	232,568	232,568	0.00	223,959.43	8,608.57	3.70
413-4-7231-439-03 PERSONAL PROP TIF REIMBURSE	0	0	0.00	0.00	0.00	0.00
413-4-7231-439-05 DELIQUENT TIFA TAXES	0	0	0.00	0.00	0.00	0.00
413-4-7231-462-01 DOWNTOWN PARKING PERMITS	7,200	7,200	0.00	3,475.00	3,725.00	51.74
413-4-7231-573-00 LOCAL COMMUNITY STABILIZATION	0	0	0.00	0.00	0.00	0.00
413-4-7231-607-01 DOWNTOWN GARBAGE COLL FEE	21,000	21,000	75.00	18,750.00	2,250.00	10.71
413-4-7231-699-92 APPROPRIATION FUND BALANCE-TIF	0	0	0.00	0.00	0.00	0.00
TOTAL REVENUES	283,173	283,173	75.00	256,888.87	26,284.13	9.28

TOTAL DOWNTOWN DA TIF 69%	283,173	283,173	75.00	256,888.87	26,284.13	9.28
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TOTAL REVENUES	317,547	317,547	900.00	288,622.18	28,924.82	9.11
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CITY OF YPSILANTI  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2018

413-DOWNTOWN DEV AUTH

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	BUDGET REMAINING	BUDGET % REMAINING
DOWNTOWN DDA OPER. 66%						
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EXPENDITURES						
413-7-7230-714-05 SOCIAL SECURITY & MEDICARE	0	0	0.00	0.00	0.00	0.00
413-7-7230-728-00 OFFICE SUPPLIES	817	817	0.00	308.40	508.60	62.25
413-7-7230-730-00 POSTAGE	132	132	0.00	0.00	132.00	100.00
413-7-7230-757-00 OPERATING SUPPLIES	314	314	0.00	345.00 (	31.00)	9.87-
413-7-7230-775-01 REPAIR AND MAINTENANCE SUPPLY	0	0	0.00	0.00	0.00	0.00
413-7-7230-807-00 AUDIT FEES	1,618	1,618	0.00	1,565.80	52.20	3.23
413-7-7230-818-00 CONTRACTURAL SERVICES	12,954	12,954	0.00	0.00	12,954.00	100.00
413-7-7230-822-10 GENERAL LIABILITY	5,495	5,495	0.00	3,565.00	1,930.00	35.12
413-7-7230-826-10 LEGAL SERVICES	2,707	2,707	0.00	0.00	2,707.00	100.00
413-7-7230-853-00 TELEPHONE	604	604	0.00	219.82	384.18	63.61
413-7-7230-864-01 CONFERENCES AND WORKSHOPS	673	673	0.00	461.78	211.22	31.38
413-7-7230-900-00 PRINTING AND PUBLISHING	1,614	1,614	13.20	805.20	808.80	50.11
413-7-7230-940-00 RENT	2,594	2,594	198.00	2,178.00	416.00	16.04
413-7-7230-957-00 BOOKS MAGAZINES AND PERIODICAL	100	100	0.00	0.00	100.00	100.00
413-7-7230-958-00 MEMBERSHIPS AND DUES	620	620	0.00	464.43	155.57	25.09
413-7-7230-962-55 WASH CO. CHARGEBACKS	0	0	0.00	260.38 (	260.38)	0.00
413-7-7230-965-00 MARKETING	0	0	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	30,242	30,242	211.20	10,173.81	20,068.19	66.36
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TOTAL DOWNTOWN DDA OPER. 66%	30,242	30,242	211.20	10,173.81	20,068.19	66.36

DOWNTOWN DA TIF 69%

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EXPENDITURES						
413-7-7231-706-00 PERMANENT WAGES - SALARIES	0	0	0.00	0.00	0.00	0.00
413-7-7231-706-07 PERMANENT WAGES-POLICE PATROL	0	0	0.00	0.00	0.00	0.00
413-7-7231-706-10 PART TIME WAGES	0	0	0.00	0.00	0.00	0.00
413-7-7231-707-00 TEMPORARY WAGES	0	0	0.00	0.00	0.00	0.00
413-7-7231-709-00 OVERTIME	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-01 UNEMPLOYMENT	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-02 WORKER'S COMPENSATION	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-05 SOCIAL SECURITY & MEDICARE	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-06 SELF INSURED HEALTHCARE TAX	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-07 EE SHARE - HEALTH CARE PREMIUM	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-08 HEALTH CARE COSTS - BLUE CROSS	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-09 2% OF BASE DEDUCTIONS	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-10 BASIC CLAIMS	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-11 VACATION AND SICK LIABILITY	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-12 BASIC FEES	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-13 EHIM WRAP CLAIMS	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-14 EHIM WRAP FEES	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-15 EHIM SCRIPTS	0	0	0.00	0.00	0.00	0.00

CITY OF YPSILANTI  
 REVENUE & EXPENSE REPORT (UNAUDITED)  
 AS OF: MAY 31ST, 2018

413-DOWNTOWN DEV AUTH

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	ORIGINAL BUDGET	AMENDED BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXPENDITURES	BUDGET REMAINING	BUDGET % REMAINING
413-7-7231-714-16 HEALTH CARE WAIVERS	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-17 DENTAL	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-18 OPTICAL	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-19 LIFE INSURANCE	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-22 LONG TERM DISABILITY	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-23 TELEPHONE REIMBURSEMENT	0	0	0.00	0.00	0.00	0.00
413-7-7231-714-24 HEALTH CARE SAVINGS PLAN	0	0	0.00	0.00	0.00	0.00
413-7-7231-818-00 CONTRACTUAL SERVICES	0	0	0.00	0.00	0.00	0.00
413-7-7231-818-01 CONTRACT WITH CITY 35%	81,399	81,399	0.00	0.00	81,399.00	100.00
413-7-7231-818-02 ADMIN CONTRACT-CITY	40,020	40,020	3,335.00	36,685.00	3,335.00	8.33
413-7-7231-820-00 TIF PROJECTS	10,000	10,000	1,725.00	6,449.78	3,550.22	35.50
413-7-7231-820-01 IRRIGATION SYSTEM	120	120	0.00	138.18 (	18.18)	15.15-
413-7-7231-820-02 STREETScape MAINTENANCE	15,000	15,000	1,351.41	6,967.50	8,032.50	53.55
413-7-7231-820-03 WASTE MANAGEMENT	24,000	24,000	1,785.66	18,891.31	5,108.69	21.29
413-7-7231-820-04 SEASONAL PLANTING	2,500	2,500	0.00	200.00	2,300.00	92.00
413-7-7231-820-05 PEDESTRIAN TRASH COLLECTION	0	0	0.00	0.00	0.00	0.00
413-7-7231-820-06 HOLIDAY LIGHTING & MAINTENANCE	0	0	0.00	3,000.00 (	3,000.00)	0.00
413-7-7231-820-07 PUBLIC RELATIONS CAMPAIGN	0	0	0.00	0.00	0.00	0.00
413-7-7231-820-08 WAY FINDING CITY WIDE	0	0	0.00	0.00	0.00	0.00
413-7-7231-920-00 DTE ELECTRIC BILL	150	150	0.00	127.98	22.02	14.68
413-7-7231-965-04 LIBRARY PARK CONTRIBUTION	0	0	0.00	0.00	0.00	0.00
413-7-7231-965-05 SPECIAL EVENTS CONTRIBUTIONS	400	400	0.00	300.00	100.00	25.00
413-7-7231-965-06 FACADE PROG. CONT TO BLD-TIF	5,000	5,000	6,830.00	16,830.00 (	11,830.00)	236.60-
413-7-7231-965-10 AA SPARK CONTRIBUTION	0	0	0.00	0.00	0.00	0.00
413-7-7231-971-27 MSHDA ELG FACADE PROG.	0	0	3,450.00	16,850.50 (	16,850.50)	0.00
413-7-7231-991-00 PRINCIPAL THROUGH 5/1/14	0	0	0.00	0.00	0.00	0.00
413-7-7231-995-00 INTEREST	0	0	0.00	0.00	0.00	0.00
413-7-7231-997-00 PAYING AGENT FEES	0	0	0.00	0.00	0.00	0.00
413-7-7231-999-02 TRANSFER OUT(202)MAJOR STREET	0	0	0.00	0.00	0.00	0.00
413-7-7231-999-20 TRANSFER OUT(473)2004A	83,058	83,058	0.00	11,930.00	71,128.00	85.64
TOTAL EXPENDITURES	261,647	261,647	18,477.07	118,370.25	143,276.75	54.76
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TOTAL DOWNTOWN DA TIF 69%	261,647	261,647	18,477.07	118,370.25	143,276.75	54.76
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TOTAL EXPENDITURES	291,889	291,889	18,688.27	128,544.06	163,344.94	55.96
=====						
REVENUES OVER/(UNDER) EXPENDITURES	25,658	25,658 (	17,788.27)	160,078.12 (	134,420.12)	523.89-



## **City of Ypsilanti DDA Staff Report April 2018**

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**Website:** Staff continues to work with designers on the new website. Photographer has been taking photos of district business owners, and is working on a second batch of photos

**Community Outreach and Partnerships:** Met with most business owners to discuss their needs and to inform them on DDA updates. Staff routinely meets with new businesses to discuss where to locate. DDA meets with First Fridays Ypsilanti on a monthly basis to discuss events and partnership, DDA has also committed to partner with Ypsi Proud and will continue to attend meetings. Staff hosted DDA meet and greet on April 27th.

**Downtown Dumpster Management:** Staff is working on collecting dumpster payments, promoting the system and conducting weekly maintenance on the enclosures.

**Press/Communications:** We have been working to promote new businesses and events on the DDA's Facebook Page on a regular basis. Staff continues to work with Concentrate Media on the On The Ground Program.

**YDDA Bookkeeping and Budget:** Staff continues to monitor the budget and make recommendations to the Operations and Finance Committee as necessary.

**Streetscape Maintenance:** Staff is working on partnering with Ypsi Pride to clean up the Washington Streetscape during Ypsi Proud on May 19th. DDA staff is planning on assisting with district-wide improvements.

**Grants:** Staff has been working with business owners to identify needs and make sure the districts granting needs are met.

**New Businesses:** West Cross – Do Better

**Businesses Closing:** n/a

### **Staff Hours for April**

Joe – Budget preparation, meeting coordination, website site content creation, DDA outreach, DDA board and committee meetings, business attraction, partner meetings, marketing, website outreach, DDA Meet and Greet - 50 Hours

Elize – Business check-ins, DDA dumpster maintenance, invoice distribution, collect and process dumpster and parking invoice, DDA board and committee meetings, updated website and business directory, First Fridays support, promote DDA news and businesses via social media, special projects, organized and held DDA staff/board party, budget training- 96 Hours

Bonnie –social media support and mapping – 4 Hours

Cindy – Available properties, social media support, historic photo research– 10 Hours

Nan – Budget – 6 Hours