

**City of Ypsilanti**  
**Downtown Development Authority**  
**Operations & Finance Committee Meeting**

Friday November 10, 2017 – 12:30 p.m.

SPARK East

215 W. Michigan Avenue

**I. Call to Order:** 12:30 pm

**II. Roll Call**

Adam Gainsley	P	Ruth Ann Jannick	P
Ben Harrington (C)	P	Diana Wong	P
Steve La Chance	P		

**III. Approval of Agenda \*(X)**

- Adam Gainsley motioned to approve the agenda. Steve LaChance supported the motion and the agenda was approved.

**IV. Approval of September 14, 2017 Minutes \*(X)**

- Ruth Ann Jannick motioned to approve the minute's as amended. Steve La Chance supported the motion and the minutes were approved.

**V. Audience Participation:** N/A

**VI. Old Business:** N/A

**VII. New Business**

1. DDA Budget
  - a. Discussion ensued over the budget and the committee inquired if the true percentage break down of 69% Downtown, 26% Depot Town and 5% W. Cross was still accurate. Joe let the committee know he would get the numbers to the committee prior to the next meeting.
  - b. The committee also requested the results of the board retreat and the “burn rate of each district.
  - c. Joe informed the committee that he would like to start presenting the budget information by district instead of as a whole. The committee would like to see the numbers by district to get a better picture of the finances.
2. DDA Dumpster Program

- a. Joe informed the committee of the dumpster program since its creation and presented a memo from Rasheed Atwater (attached).

**VIII. Old Business:** N/A

**IX. Proposed Business:** N/A

**IX. Announcements/Comments:** N/A

**X. Audience Participation:** N/A

**XI. Adjourn**

Next Meeting– Wednesday, December 14, 2017, SPARK East, 215 W. Michigan Ave.

Key: \* = items requiring Committee action (X) = documents attached in packet

Ypsilanti Downtown Development Authority