

**City of Ypsilanti
Downtown Development Authority**

**Operations & Finance Committee Meeting
Monday, August 14, 2017 – 7:00 p.m.
SPARK East
215 W. Michigan Ave, Ypsilanti**

- I. Call to Order**

- II. Roll Call**

Adam Gainsley	P	A	Ruth Ann Jamnick	P	A
Ben Harrington (C)	P	A	Diana Wong	P	A
Steve La Chance	P	A			

- III. Approval of Agenda *(X)**

- IV. Approval of June 7, 2017 Minutes *(X)**

- V. Audience Participation**

- VI. Old Business**

- VII. New Business**
 - 1. Street Cleaning Policy
 - 2. Recycling
 - 3. Legal Services

- VIII. Old Business**
 - 1. DDA Budget – FY 2016/17
 - 2. Maple Street Lot Policy

- IX. Proposed Business**

- IX. Announcements/Comments**

- X. Audience Participation**

- XI. Adjourn** – Wednesday, September 13, 2017, SPARK East, 215 W. Michigan Ave.

Key: * = items requiring Committee action (X) = documents attached in packet

Ypsilanti Downtown Development Authority

Operations & Finance Committee Meeting

Wednesday, June 7, 2017 – 8:30 a.m.

SPARK East

215 W. Michigan Ave.

I. Call to Order 8:31

II. Roll Call

Adam Gainsley	P	Ben Harrington	P
Steven La Chance	P	Ruth Ann Jammick	P
Diana Wong	P		

Others in Attendance: Joe Meyers – Ypsilanti DDA
Rasheed Atwater – Ypsilanti DDA

III. Approval of Agenda (X)*

Adam Gainsley motioned to approve the agenda. Steve La Chance supported and the agenda was approved unanimously

IV. Approval of May 9, 2017 Minutes (X)*

Adam Gainsley motioned to approve the May 9th meeting minutes. Martha Cleary supported the motion and the minutes were approved unanimously.

V. Audience Participation (3 minutes each) NA

VI. Old Business:

1. DDA Budget

- Joe Meyers updated the committee on the budget and grant committees approval of applications. Joe informed the committee that the Grants Committee requested use of Depot Town TIF project dollars for Ypsi Food Co-op's grant.
- Steve La Chance motioned to use Depot Town TIF project dollars to fund Ypsi Co-ops grant. Adam Gainsley supported the motion and the committee approved the motion.

2. Maple Street Lot Policy

- The committee discuss the current status of the Maple Street Lot and decided to readdress the issue the subsequent meeting.

VII. New Business: NA

VIII. Proposed Business:

- Ben Harrington proposed creating a new line item for the cost-sharing application.
- Adam requested that we look into finding a new lawyer for the DDA and adding that discussion to the agenda for the next committee meeting.
- Diana Wong proposed having an annual meeting and sharing information with businesses
- Discussion ensued over continuing the Street Furniture program but changing it to a 60/40 cost share in place of a 75/25.
- Ben recommended 2,500 each district with a 60/40 split for the program.
- Adam Gainsley moved to recommend the board reopen the Street Furniture program but raise the fees to have the DDA fund 60% of the program and have the applicant fund 40%. Diana Wong supported and the motion was approved unanimously.

IX. Announcements/Comments: NA

X. Audience Participation: NA

XI. Next Meeting: Wednesday, August 9, 2017, 8:30 a.m., SPARK East, 215 W. Michigan Ave.

Adjourned at 10:20am

Key: (*) = items requiring Board action (X) = documents attached in board packet