

City of Ypsilanti  
Downtown Development Authority  
Board of Directors Meeting  
Thursday, May 18, 2017 – 8:30 a.m.  
SPARK East  
215 W. Michigan Ave.

Agenda

The Mission of the Ypsilanti Downtown Development Authority (YDDA) is to undertake district-wide improvements that have the greatest impact in strengthening the downtown areas and attracting new business. The primary goal of the YDDA is to implement positive economic, physical, aesthetic, and community changes in each of our four districts.

**I. Call to Order 8:36**

**II. Roll Call**

Amanda Edmonds		A	Jelani McGadney		A
Jessica French	P		Andrew O’Neal	P	
Adam Gainsley	P		Diana Wong		A
Martha Cleary	P		Mark Teachout (C)	P	
Ben Harrington		A	Dieter Otto	P	
RayVon Williams	P				

**Others in Attendance:**

Joe Meyers – Ypsilanti DDA  
Rasheed Atwater – Ypsilanti DDA  
Joe Licavoli- Spark East  
Sally Richie- Depot Town  
Jim Springer  
Linda French- Sidetrack Bar & Grill  
Dayna Sprentall- Ypsilanti Farmers Market  
Jason Branham- Maiz  
John McMillan- Sidetracks Bar & Grill

**III. Introductions**

**IV. Approval of Agenda (X)\***

Adam Gainsley motioned to approve the agenda and Dieter Otto supported the motion. The agenda was approved by the DDA board.

**V. Approval of April 20, 2017 Minutes (X)\***

Martha Cleary motioned to approve the April 20<sup>th</sup> meeting notes and Dieter supported the motion. The minutes were approved by the board.

## **VI. Audience Participation (3 minutes each)**

1. Joe Licavoli- Updated audience on Spark East Programs
2. Sally Richie - Discussed her concerns with rain gardens and annuals in Depot Town.
3. Jim Springer- Discussed Chinese Chickens.
4. Linda French- Asked the DDA to let the Depot Town merchants use the Maple street lot to park their cars during the Beer festival. Linda also requested that the DDA to remove the recycling center in Depot Town for more parking spaces.
5. John McMillon- requested that the farmers market move to downtown on Beer Festival.
6. Jason from Maiz- Asked if he would be able to request a police officer on Tuesday night in front of Maiz. He added that he would like to see more police presence during the Beer Festival.

## **VII. Staff Report/Financial Report (X)**

- Joe presented the staff report and fielded questions.

## **VIII. Standing Committee Reports**

### Operations and Finance Committee (X)

- Thompson Block Brownfield TIF Plan (X)\*
  - Joe informed the board about the current status of the Thompson Block
  - Thompson block developer expressed to the board what the project was and other similar developments that have been completed in the past, then fielded questions.
  - Discussion ensued on the Brownfield plan.
  - Adam Gainsley motioned a resolution to pass the inter-local agreement with the Washtenaw County Brownfield Redevelopment Authority. Dieter Otto supported the motion and it was motion passed unanimously.
  - Martha Cleary motioned to approve a resolution to recommend approval of the Brownfield Plan. Dieter Otto supported the motion and it was approved unanimously.
- Thompson Block OPRA (X)\*
  - Discussion ensued over the Thompson Block OPRA.
  - Andrew O'Neal motioned to approve a resolution passing the Thompson Block OPRA. Jessica French supported the motion and it was approved unanimously.

## **IX. Old Business: N/A**

## **X. New Business: N/A**

## **XI. Proposed Business**

- Maple Street Lot Discussion(X)
  - Dayna Sprentall informed the board that growing hope is willing to move the Farmers Market to downtown for the Beer Festival this year.

- Dieter Otto moved to adopt a resolution granting sole use of the Maple Street Lot for the Ypsilanti Beer Fest weekend to Depot Town Merchants for 2017. Martha Clearly supported the resolution and it was passed unanimously.
- Terry Bakery Camera Issue (X)
  - Joe Meyers distributed a memo regarding the history of the Terry Bakery Camera and informed the board that Mr. Swanson requested that the DDA hire a contractor to have damage corrected.
  - Mark Teachout suggested that the board would be willing to pay for the damages but it there would need to be clear guidelines and time lines on costs and how the work would be completed.
  - Motion by Adam Gainsley, supported Andrew O’Neal to inform Mr. Swanson in writing that the building owner would need to hire a contractor, have the work completed within 30 days and the board would pay up to \$300. The work would either be reimbursed to the building owner or a contractor would be paid directly so long as the proper paperwork was filed with the DDA. Motion carried – Unanimously.
- DDA Budget (X)\*
  - Joe informed the board of the DDA budget adjustments and fielded questions.
  - Andrew O’Neal motioned to amend the new DDA budget and Dieter Otto supported. The amended budget was approved by the board.

**XII. Staff Updates:**

- The DDA board expressed that they would like to be updated on street closure procedures and plans.

**XIII. Announcements/Comments: N/A**

**XIV. Public Participation: N/A**

Adjourned at 10:07am

XV. Next Meeting: June 16, 8:30 a.m., SPARK East, 215 W. Michigan Ave.

Key: (\*) = items requiring Board action (X) = documents attached in board packet