

**City of Ypsilanti
Downtown Development Authority
Board of Directors Meeting
Thursday, March 16, 2017 – 8:30 a.m.
SPARK East
215 W. Michigan
Agenda**

The **Mission** of the Ypsilanti Downtown Development Authority (YDDA) is to undertake district-wide improvements that have the greatest impact in strengthening the downtown areas and attracting new business. The primary goal of the YDDA is to implement positive economic, physical, aesthetic, and community changes in each of our four districts.

I. Call to Order: 8:37am

II. Roll Call

Jessica French		A	Andrew O’Neal	P
Adam Gainsley	P		Diana Wong	P
Martha Cleary	P		Mark Teachout(C)	P
Ben Harrington		A	RayVon Williams	P
Jelani McGadney	P		Amanda Edmonds	P

Others in Attendance:

Beth Ernat, Ypsilanti Economic Dev.
Joe Meyers, DDA
Rasheed J. Atwater, DDA
Alex , Hyperion Coffee
Joe Jeffries, Ziggy’s
Patrick Edwin, 734 Brewery
Mark Maynard, Landline

III. Introductions:

IV. Approval of Agenda (X)*:

- Adam Gainsley motioned to approve the agenda and Jelani McGadney supported the motion. The board unanimously approved and the agenda.

V. Approval of January 19, 2016 Minutes (X)*:

Rayvon Williams motioned to approve the agenda and Martha Cleary supported the motion. The board unanimously approved and the agenda.

VI. Audience Participation (3 Minutes each)

- Joe Jeffries introduced herself and discussed plans for Ziggy’s
- Alex introduced himself and discussed plans for Hyperion
- Patrick Edwin introduced himself and discussed plans for 734 Brewery

VII. Staff Report/ Financial Report (X):

- Joe discussed the staff report and businesses openings and closings to the board, then fielded questions.

VIII. Standing Committee Reports:

- Grants Committee (X)* p. 20-22

- Rehab Grant
 - a) 734 Brewing Company
 - Patrick Edwin informed the board of his plans with 734 Brewing Co. and fielded questions from the board.
 - b) Landline Creative Labs
 - Mark Maynard informed the board of his plans with Landline Creative labs and fielded questions from the board.
 - c) Ziggy's
 - Joe Jeffries informed the board of her plans with Ziggy's and fielded questions from the board.
- Adam Gainsley motioned to approve the three resolutions for each building rehabilitation grant. Martha Cleary supported the motion and all three applicants were awarded a \$5,000 rehabilitation grant.
- Façade Grant
 - a) 734 Brewing
 - Patrick Edwin informed the board of his plans with 734 Brewing Co. and fielded questions from the board.
 - Adam Gainsley motioned to approve a resolution approving the façade application and RayVon Williams supported the motion. The recipients was awarded a \$2,500 grant.
 - b) 306X Cross
 - Joe Meyers informed the board of the plans for 306X and fielded questions from the board.
 - Martha Cleary motioned to approve a resolution approving the façade application and Andrew O'Neal supported the motion. The recipient was awarded \$2,302.00 façade grant.
 - c) Hyperion
 - Alex informed the board of the plans for Hyperion Coffee and fielded questions from the board.
 - Martha Cleary motioned to approve a resolution approving the façade application and Andrew O'Neal supported the motion. The recipient was awarded \$1,000.00 façade grant.
 - d) Akasha Yoga
 - Rasheed Atwater informed the board of the plans for Akasha Yoga and fielded questions from the board
 - Jelani McGadney motioned to approve a resolution approving the façade application and Martha Cleary supported the motion. The recipient was awarded 2,500
- Operations and Finance Committee: N/A

IX. Old Business:

- N/A

X. Proposed Business:

- Budget Adjustments, Breakdown and Transfers
 - Discussion ensued over the budget. Joe presented a resolution to change the division of expenses between accounts for operating expenses.
 - Motion by Martha Cleary to approve a resolution to reset the division of universal expenses based on revenues for operating expenses. Adam Gainsley supported the motion and it was carried unanimously.
 - Joe presented a resolution to transfer ELG funds between the Depot Town DDA to the Downtown DDA for the grant to the Thompson Block.

- Motion by Adam Gainsley to approve a resolution transferring \$15,000 from fund 275 to fund 413. Jelani McGadney supported the motion and it was approved unanimously.

XI. Staff Updates

- N/A

XII. Announcements/Comments: N/A

XIII. Public Participation: N/A

XIV. Adjourned:

- RayVon Williams motioned to adjourn the meeting and Jelani McGadney supported the motion. The motion was unanimously approved and the meeting was adjourned at 10:24 am.

XV. Next Meeting: April 20, 2017, 8:30 a.m., SPARK East, 215 W. Michigan Ave.