

**City of Ypsilanti
Downtown Development Authority**

**Board of Directors Meeting
Thursday, May 20, 2010 – 8:00 a.m.
Riverside Arts Center – 76 North Huron Street, Ypsilanti**

Draft Minutes

I. Call to Order:

D. Wheeler called the meeting to order at 8:03a.m.

II. Members Present: Barnes, Coleman, Daniels, L. French, S. French, Greff, Karnopp, Maurer, Rinehart, Schreiber*, Wheeler and Penet

Members Absent: Donegan

Other Present: Leonardo Christian; Ypsi News,
Jessica de Blacam; DDA staff,
Barry LaRue; RAC,
Tracy Lewis; DDA staff,
Eric Maurer; Maurer Properties,
Bill McKinley; RAC,
Pete Murdock; City Council,
Jim Nelson; RAC,
Dee Overly; RAC,
Ronnie Peterson; ELG,
Mellissa Milton-Pung; ELG,
Kathy Sharp; RAC
Tony VanDerworp; ELG.

III. Approval of Agenda: Wheeler stated that he would like to add an appointment for the Promotions Committee. Greff motioned to approve the agenda; D Daniels supported and it passed unanimously.

IV. Approval of Minutes – April 15, 2010: Greff motioned to approve the minutes, L. French supported and it passed unanimously.

V. Audience Participation

Pete Murdock gave some background on the proposed Headlee override for the August ballot, it was decided that the Economic Restructuring committee should discuss it and make a recommendation to the full board.

VI. Staff Reports/Financial Report: T. Lewis reviewed the report

VII. Standing Committee Reports

Design

Resolution approving Washington Street Planter Project Budget & Staff Responsibilities

D. Daniels gave an overview of the resolution stating that the Washington Street Planters had been painted by EMU and staff would be approving the 6-word memoir content that will be

painted on to the planters. Greff moved to support the resolution; L. French supported and it passed unanimously.

Economic Restructuring

Maurer gave an update stating that a transit sub-group and a West Cross sub-group had been formed to look into issues that affect the DDA .

Resolution to Support an Obsolete Property Rehabilitation Act Certificate for 120-122-124 West Michigan Avenue

T. Lewis read the resolution and the board engaged in conversation. Mayor Schrieber stated that Economic Restructuring should be removed from the resolution. D. Daniels motioned to approve the resolution; Greff supported, Maurer abstained, and it passes unanimously.

Organization

Resolution Approving a Public Comment Policy

The board reviewed the policy and it was decided that the policy is to be adjusted by adding that the board and committees encourage public comment and removing the last 2 WHEREAS. Greff moved to approve the policy; D. Daniels supported and it passes unanimously.

Resolution Approving a Conflict of Interest Policy

The board engaged in discussion of the policy. Greff motioned to approve the public speaking policy resolution; S. French supported and it passes unanimously.

Resolution to Reimburse the City of Ypsilanti for Expenses

T. Lewis reviewed the resolution and board members engaged discussion. Greff moved to approve the resolution; S. French supported and it passed unanimously.

Promotions

L. French gave an update of the committee stating that the committee would like to replace B. Chaplin as a "citizen at large". The board engaged in a discussion if is proper to replace members without a formal written statement from the member requesting to be removed and it was decided that a written request should be made by the committee member.

Resolution Approving a Funding Contribution to Wireless Ypsi

L. French introduced the resolution. Barnes moved to approve it; L. French supported and it passed unanimously.

Ad Hoc Committee Reports

Director Search

Resolution to Select a New YDDA Executive Director

T. Lewis read the resolution. **Greff moved to approve the resolution; Coleman supported and it passed unanimously.**

VIII. Old Business

Nothing Further

IX. New Business

Presentations

Riverside Arts Center Presentation/Tour

LaRue, McKinley, Overly and Nelson presented the background and an overview of the Riverside Arts Center stating that it is a 501-3C and is the only public multi-arts facility east of US-23. The board engaged in discussion of DDA plans for the building and how the DDA could leverage the RAC.

Tony VanDerworp- Washtenaw County Commercial Incentives Package

VanDerworp gave a presentation on commercial incentives that have been successful in Kalamazoo. He stated that he would like to target certain building instead of marketing the incentives to the whole district. Incentives include interior and exterior renovations, façade grants and grants to bring buildings up to code. He stated that the County has set aside \$15,000 for the project and would like feed back. The board engaged in discussion and it was decided that the project should be presented at the Economic Restructuring Committee to make a recommendation to the board.

X. Future Business

Nothing Further

XI. Reports From Other Boards and Commissions

XII. Announcements/Comments

Mayor Schrieber gave an update on Parkview Apartments, stating that the residents and HUD had come to a settlement where HUD would provide \$40,000 per unit for renovations.

XIII. Public Participation: None

XIV. Adjourn: 10:04 a.m.

Rinehart motioned to adjourn the meeting; Daniels supported and it passed unanimously.