

CITY OF YPSILANTI DOWNTOWN DEVELOPMENT AUTHORITY  
FEBRUARY 18, 2010  
REGULAR BOARD MEETING MINITUES

**I. Call to Order**

Vice Chair Coleman called the meeting to order at 8:02 A.M.

**II. Roll Call**

**Members Present:** John Coleman, John Donegan, Sandee French, Rene Greff, Jim Karnopp, Scotty James, Karen Maurer, Peter Rinehart,

**Members Absent:** Darryl Daniels, Linda French, Paul Schreiber, and Dave Wheeler

**Others Present:** Leonardo Christian; Ypsi News  
Jennifer Coe; Interim DDA Director  
Jessica de Blacam; DDA Intern  
Tracy Lewis; DDA Intern  
Pete Murdock; Ypsilanti City Council  
Tammie Tischler; DDA Legal Counsel

**III. Approval of Agenda**

Greff requested that item 1 on the Ad Hoc Committee Reports be moved under the Executive Report. Greff motioned to approve the agenda as amended; Maurer supported and the motion passes unanimously.

**IV. Approval of Minutes January 20, 2010**

S. French requested that the actual vote count be listed in the Streetscape Design Plan resolution

Greff motioned to approve the minutes as amended; S. French supported and the motion passes unanimously.

**V. Audience Participation**

Leonardo Christian expressed concerns regarding Board of Directors code of conduct when handling audience participation.

**VI. Reports**

**Staff Report**

Lewis briefly reviewed the staff report from which she highlighted the status of the East/West Cross Streetscape Enhancement Grant.

## VII. Standing Committee Reports

### Design Committee

J. Coleman gave a committee update. He stated that the East/West Streetscape project is moving forward and the committee is working out design details and may bring in a landscape architect. Coleman also discussed planting perennials in the flower baskets and bedding in downtown and Depot Town.

On behalf of the Design Committee, Coleman presented the resolution approving the Maintenance Contract with Pub 13 for the Alleyway Lighting. S. James motioned to approve the resolution; K. Maurer seconded and the resolution passed unanimously.

### Economic Restructuring

K. Maurer provided a committee update.

On behalf of the Economic Restructuring Maurer offered the resolution to change Economic Restructuring monthly meeting to the first Tuesday at 8:30am at Frenchies. R. Greff seconded and the resolution passed unanimously.

### Organization

R. Greff provided an update. She stated that the committee has asked city council for a resolution regarding Ballard Parking Lot and DDA involvement. Greff went on to advise the Board that the Organization Committee is making the recommendation that the DDA keep status quo regarding Main Street. Lastly Greff advised that the committee is recommending discontinuing CDC funding in light of their organizational changes and that the DDA should not fund charitable requests unless it benefits our districts substantially.

### Promotions

B. Barnes gave a committee update. He stated that the Jay-Cees will be attending committee meetings in order to assist in working on future project.

### Executive

#### *Resolution Approving an Interim Staffing Plan*

Lewis suggested an amendment to the motion in which her hours be increased to 40 and in replace of hiring a temporary administrative assistant.

Greff motioned to approve the resolution; B. Barnes supported and the motion passes unanimously.

*Resolution Approving the Executive Committee to work with staff to come up with a 2010-2011 and 2011-2012 proposed budgets for April Board meeting.*

Greff motioned to approve the resolution; S. French supported and the motion passes unanimously.

*Resolution Establishing the Procedures for Submittal of the 2010 MEDC Façade Grant Application*

Greff motioned to approve the resolution; James supported and the motion passes unanimously.

**VIII. Ad Hoc Committee Reports**

**IX. Old Business**

Nothing Further

**X. New Business:**

Nothing Further

**XI. Reports from Other Boards and Commissions**

Nothing Further

**XII. Announcements/Comments**

Nothing Further

**XIII. Public Participation**

Nothing Further

**XIV. Adjourn**

Greff motioned to adjourn the meeting; Barnes supports motion and it passes unanimously.

Meeting adjourned at 9:35 a.m.