

CITY OF YPSILANTI DOWNTOWN DEVELOPMENT AUTHORITY
MARCH 18, 2010
REGULAR BOARD MEETING MINITUES

I. Call to Order

Vice Chair Coleman called the meeting to order at 8:02 A.M.

II. Roll Call

Members Present: Robert Barnes, John Coleman, Darryl Daniels, Linda French, Sandee French, Rene Greff, Jim Karnopp, , Karen Maurer, Peter Rinehart, Paul Schreiber

Members Absent: John Donegan, Scotty James, and Dave Wheeler

Others Present: David Austin: Downtown Association of Ypsilanti
Leonardo Christian; Ypsi News
Jessica de Blacam; Interim Director
Amanda M. Edmonds; Growing Hope
David Gomez: Ypsi Citizen
Michael Gilletly: Ypsilanti Food Co-op
Tracy Lewis; DDA Intern
Pete Murdock; Ypsilanti City Council
Tammie Tischler; DDA Legal Counsel
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III. Approval of Agenda

Daniels motioned to approve the agenda as presented Barnes supported and the motion passes unanimously.

IV. Approval of Minutes February 18, 2010

S. French motioned to approve the minutes as amended; Maurer supported and the motion passes unanimously.

V. Audience Participation

Nothing Further

VI. Reports

Staff Report

Lewis briefly reviewed the staff report from which she highlighted the submission of the MEDC Façade Grant application, status of the Michigan Main Street Application and Freighthouse parking issues.

VII. Standing Committee Reports

Design Committee

J. Coleman gave a committee update. He stated that members of the community have expressed a conflict of interest concerns with the inclusion of board member application in the final MEDC Façade Grant application.

Tischler stated that as long as the selection process was open and transparent and that board members whose projects were submitted were not involved in the decision making process there is no conflict of interest.

Schreiber requested that Tischler provide the board with a legal opinion.

Resolution to increase East/West Cross DDA portion of Local Match funding

Lewis & Barnes provided background on above motion.

On behalf of the Design Committee, Barnes motioned to approve the resolution; Daniels seconded and the resolution passed unanimously.

Economic Restructuring

K. Maurer provided a committee update.

Resolution to Support DDA Expansion of the West Cross T.I.F District to include the Ballard lot and Other Possible Project Areas

De Blacam provided a brief overview of motion.

On behalf of the Economic Restructuring Committee Daniels motioned to approve the resolution as presented Coleman seconded the resolution

Board engaged in discussion concerning said resolution.

De Blacam advised that will re-open whole district and may require re-writing TIF Plans however she is checking with the Board attorney to see verify actual process.

Board expressed concerns regarding opening whole district and collectively decided that more research is needed.

Resolution does not carry.

Organization

R. Greff provided an update.

Resolution for Employee Parking Permits in the Ballard Lot

On behalf of the Organizations Committee R. Greff motioned to approve the resolution and P. Reinhart supported the motion.

Barnes requested an amendment to the motion stating that only a quarter of the lot's spaces on the East side be offered for permit parking.

The amendment to the said resolution passes unanimously.

Greff motioned to approve the resolution as amended, the motion is supported by Maurer and it passed unanimously.

Resolution in Support of the DDA Remaining in Main Street as an Associate Level Community

On behalf of the Organizations Committee Greff motioned to approve the resolution as presented; Maurer supported the motion

Daniels requested an amendment to the motion striking any reference to a deadline in moving on to a Select Level Community.

The amendment to the said resolution passes unanimously.

Greff motioned to approve the resolution as amended, the motion is supported by Daniels and it passed unanimously.

Resolution to Discontinue Committed DT CDC Financial Contribution

On behalf of the Organizations Committee, Greff motioned to approve the resolution as presented Daniels supported and it passes unanimously.

Promotions

B. Barnes gave a committee update.

Resolution Approving the Use of the DDA's Liability Insurance for the St. Pawdy's Day Parade in Depot Town on March 20, 2010

De Blacam provided a brief overview on the said motion

On behalf of the Promotions Committee, Schreiber motioned to approve the resolution as presented; L. French supports the motion

Greff requested an amendment to the resolution stating that it should reference the Depot Town Promotions Group is a non-profit

The amendment passes unanimously

Schreiber motions to approve the resolution as amended; L. French supports the motion and it passes unanimously.

Executive

Resolution Approving an Amendment to the DDA Interim Staffing Plan

On behalf of the Executive Committee, Greff motioned to approve the resolution as presented; Coleman supported the motion and it passes unanimously.

VIII. Ad Hoc Committee Reports

Director Search

Greff gave an update stating that the committee had been put on hold due to most members being out of town but will be reconvening in the coming weeks to review job description and repost the position.

IX. Old Business

Nothing Further

X. New Business:

Funding/Contribution Request from Growing Hope

A. Edmonds provided background on Growing Hope and the success of the Downtown Farmers Market. She requested \$1,000 from the DDA in order to help sponsor the Market for the 2010 season.

R. Greff motioned to approve the request; Rinehart supported and the motion passed unanimously.

Funding Contribution Request from Downtown Association of Ypsilanti

D. Austin provided background on the Crossroads event and requested \$7,500 in support of the event.

Board collectively decided that the funding request should be reviewed at the next promotions committee meeting.

Review of Draft Budget

~~Lewis provided an overview of the draft budget as presented.~~

~~Greff advised that the executive committee will again meet to review this draft because expenditures are currently exceeding revenues.~~

Lewis presented an overview of the cost of the prioritized project lists coming out of committee and their impact on the overall budget.

Greff advised since the cost of proposed projects for 2010-2011 exceeded the projected revenues, the executive committee will meet to prioritize the projects and present a budget to the board that does not dip into reserves.

XI. Reports from Other Boards and Commissions

Nothing Further

XII. Announcements/Comments

Nothing Further

XIII. Public Participation

Nothing Further

XIV. Adjourn

Coleman motioned to adjourn the meeting; Rinehart supports motion and it passes unanimously. Meeting adjourned at 10:06 a.m.